

## **Dysfunctional Theatre Internship Program**

**Summer 2018 Dates: Saturday, May 5th - Sunday October 28th**

### **Dysfunctional Theatre Overview:**

Founded in 1997, The Dysfunctional Theatre Company is a collective dedicated to producing ensemble works that challenge the status quo without taking themselves too seriously. The company officially incorporated in 1998, achieved non-profit status in 1999, and has produced over 30 shows in its history, many of them original works. Dysfunctional Theatre's mission is to show audiences the joys of live theater, give exposure to new playwrights, rediscover forgotten scripts from previous centuries, provide a supportive environment for artists to grow and expand their work and to prove that a small theater company can be self-sustaining in the competitive and crowded NY theater scene.

### **Governors Island Collective:**

For the last three seasons, Dysfunctional Theatre has called Governors Island, House 8B in Nolan Park our home for the summer. Called the 'Dysfunctional Collective', our goal is to showcase under one roof the incredibly rich world of independent theater and art in New York City. The first floor of the house is typically devoted to live theatrical performances, dance works, and musical presentations; while the upstairs rooms hold a rotating show of visual arts from artists both young and old. All of the performances and exhibits are open and free to the public.

### **Internship Overview:**

Dysfunctional Theatre is currently looking for multiple individuals to intern at our 2018 Summer Collective on Governors Island. Ideal candidates should be enthusiastic, dedicated workers with an interest in pursuing a career in theater, musical theater, dance, or the visual arts. We are looking for people who are creative, detail-oriented, independent, able to multi-task, and have excellent and personable communication and customer service skills. All qualified applicants will receive consideration without regard to race, color, religion, gender, gender identity or expression, familial status, sexual orientation, national origin, ability, age, or veteran status.

Ideal candidates will be interested in a front of house or membership and visitor experience career path as this position is highly involved with the public visitors to the house. Candidates who are interested in producing or directing may also find this opportunity to be valuable and of interest.

Interns will be given the chance to use studio space on weekdays (Monday-Friday as schedule permits) as free rehearsal space. All selected candidates will be given the opportunity to show their own work in the house, with the timing based on space availability.

Although academic credit can often be arranged through candidates' own colleges and universities, this position is unpaid. Metro cards will be provided to cover transportation.

Housing is not provided. Applicants will need to arrange their own housing in the New York Metro area.

### **Responsibilities:**

- ~Help with daily set up of GI house for performances & exhibits.
- ~greet guests and audience for various performances & exhibits
- ~Provide visitors with details on all of our seasonal programming.
- ~Supervising the physical opening and closing of the house
- ~Help with all social media updates and organization, including Facebook, Instagram & Twitter
- ~Maintain visitor log to the house.
- ~Track use of supplies and notify staff if items are running low.

### **Dates and Times:**

Dysfunctional is looking for candidates who would be available to work in our house on GI during open hours, Saturday & Sundays, 12-5pm, May thru October. We are looking for monthly, bi-monthly, and full program applicants.

### **Application:**

To apply, please email completed applications to [dysfunctionaltheatre@gmail.com](mailto:dysfunctionaltheatre@gmail.com) with subject line "LAST NAME, FIRST NAME Internship Application." Please send applications as a single PDF file, including at least one letter of recommendation. If your recommendation provider prefers to submit the letter confidentially, please ask them to submit it via email, and to include your full name in the subject line (ex, "Recommendation for LAST NAME, FIRST NAME").

### **APPLICATIONS MUST INCLUDE**

- Dysfunctional Theatre Application Form
- Cover Letter
- Resume
- At Least One Letter of Recommendation

## **Internship Application Form**

Name \_\_\_\_\_

Email address \_\_\_\_\_

Current / Contact Address: \_\_\_\_\_

Cell Number: \_\_\_\_\_

Home Phone (If Any): \_\_\_\_\_

Current level of education: \_\_\_\_\_

School / University: \_\_\_\_\_

Are you looking to gain academic credit? \_\_\_\_\_

Dates available: \_\_\_\_\_

Days/Hours available per week: \_\_\_\_\_

Are you available for an interview in New York City? \_\_\_\_\_

*If not a telephone/skype interview will be conducted*

How did you hear about Dysfunctional Theatre? \_\_\_\_\_

**Our preference is that you email your letter of recommendation and all application materials to [dysfunctionalthatre@gmail.com](mailto:dysfunctionalthatre@gmail.com). No phone calls please**